


**CLINTON TOWNSHIP SCHOOL DISTRICT**  
**BOARD OF EDUCATION**  
**SPECIAL MEETING MINUTES**  
**April 10, 2024 at 7:00 p.m.**  
**Clinton Township Middle School Auditorium**  
**34 Grayrock Rd, Clinton, NJ 08809**



**CALL TO ORDER:** Ms. Brennan called the meeting to order at 7:00 p.m.

**PUBLICATION OF NOTICE:**

Ms. Brennan read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through public notice on March 29, 2024.

- a. Notice was sent to two newspapers designated by the Board: Express Times and Hunterdon Review.
- b. Notice was posted on the District Website, the main bulletin board in the Administration Offices and in each Clinton Township School.
- c. Notice was sent to the municipal clerk of Clinton Township.
- d. Please note that this meeting will be streamed.

**ROLL CALL:**

Board Member	Present	Absent	Time of arrival after meeting called to order:
Dr. Michael Blumenfeld	X		
Ms. Stacie-Ann Creighton		X	
Ms. Catherine Mary Emery	X		
Mr. Matthew Fernandes	X		
Mr. Scott Hornick		X	
Ms. Jennifer Kaltenbach	X		
Mr. Daniel Rosa	X		
Dr. Catherine Riihimaki		X	
Ms. Lana Brennan	X		

**PLEDGE OF ALLEGIANCE:** Mr. Fernandes led the Board in the Pledge of Allegiance.

**BOARD PRESIDENT’S COMMENTS/REPORT**

- Ms. Brennan commented on the two action items on the agenda. Both are related to facility work, and this Special Meeting was called to help ensure the work could be completed before the end of summer.

**FIRST RECOGNITION OF THE PUBLIC:**

- Ms. Brennan recognized that no written comments had been received. She asked if anybody was interested in speaking to the board. There were no requests made to speak from the public in attendance.

**FACILITIES/FINANCE:**

**Dr. Blumenfeld - Chair; Ms. Emery, Mr. Rosa**

- 24-FF-058     AWARD FOR PARTIAL ROOF CONSTRUCTION (ROOF Q) AT CLINTON TOWNSHIP MIDDLE SCHOOL**
- 24-FF-059     AWARD FOR PRE-K RESTROOM CONSTRUCTION AT SPRUCE RUN SCHOOL**

**Ms. Brennan requested a motion and a second on the following resolution, 24-FF-058 through 24-FF-059**

**Action Item 24-FF-058**

**AWARD FOR PARTIAL ROOF CONSTRUCTION (ROOF Q) AT CLINTON TOWNSHIP MIDDLE SCHOOL**

**WHEREAS**, on March 21, 2024, the Clinton Township Board of Education (“Board”) held a public bid opening for the award of a contract for the Partial Roof Construction (Roof Q) Project at Clinton Township Middle School (“Project”); and

**WHEREAS**, the Board received three (3) bids which were opened at the public bid opening; and

**WHEREAS**, the lowest numerical bid was submitted by Strober-Wright Roofing, Inc. with a base bid amount of five hundred seventy-two thousand dollars (\$572,000), which included a allowance amount of seventy-two thousand dollars (\$72,000) general allowance to be used for unforeseen conditions and for other work the Board deems appropriate for this Project; and

**WHEREAS**, the Board has determined Strober-Wright Roofing, Inc., 5 Kari Drive (West Amwell Business Park - Units C2 & C3), Lambertville, NJ 08530 to be the lowest responsive and responsible bidder.

**NOW, THEREFORE, BE IT RESOLVED**, that in accordance with the provisions of the Public School Contracts Law, N.J.S.A. 18A:18A-1, et. seq., the Board hereby awards the contract for the partial roof construction (Roof Q) at Clinton Township Middle School to Strober-Wright Roofing, Inc., 5 Kari Drive (West Amwell Business Park - Units C2 & C3), Lambertville, NJ 08530 in the total amount of five hundred seventy-two thousand dollars

(\$572,000), which included an allowance amount of seventy-two thousand dollars (\$72,000) general allowance for the Project; and

**BE IT FURTHER RESOLVED**, that Alternate #1 is declined, thereby keeping the replacement of the lower roof counterflashing in the project scope; and

**BE IT FURTHER RESOLVED**, that the Board's Counsel is authorized to prepare the contract for the partial roof construction (Roof Q) at Clinton Township Middle School, forward same to Strober-Wright Roofing, Inc. and to obtain all documentation required thereby; and

**BE IT FURTHER RESOLVED**, that upon receipt of the signed contract by Strober-Wright Roofing, Inc. and the receipt of the insurance information, performance and payment bonds, and other required documentation from Strober-Wright Roofing, Inc., the Business Administrator, Dr. Gretchen Dempsey, is authorized to return the bid securities to all bidders; and

**BE IT FURTHER RESOLVED**, that the Business Administrator, Dr. Gretchen Dempsey, is authorized to execute the contract on behalf of the Board to Strober-Wright Roofing, Inc. totaling five hundred seventy-two thousand dollars (\$572,000).

**Action Item 24-FE-059**

**AWARD FOR PRE-K RESTROOM CONSTRUCTION AT SPRUCE RUN SCHOOL**

**WHEREAS**, on March 28, 2024, the Clinton Township Board of Education ("Board") held a public bid opening for the award of a contract for the Pre-K Restroom Construction Project at Spruce Run School ("Project"); and

**WHEREAS**, the Board received three (3) bids which were opened at the public bid opening; and

**WHEREAS**, the lowest numerical bid was submitted by Venus Tile and Marble with a base bid amount of two hundred ninety-seven thousand dollars (\$297,000), which included an allowance amount of forty-five thousand dollars (\$45,000) general allowance to be used for unforeseen conditions and for other work the Board deems appropriate for this Project; and

**WHEREAS**, the Board has determined Venus Tile and Marble, 1083 Route 12, Frenchtown, NJ 08825 to be the lowest responsive and responsible bidder.

**NOW, THEREFORE, BE IT RESOLVED**, that in accordance with the provisions of the Public School Contracts Law, N.J.S.A. 18A:18A-1, et. seq., the Board hereby awards the contract for the Pre-K restroom construction at Spruce Run School to Venus Tile and Marble, 1083 Route 12, Frenchtown, NJ 08825 in the total amount of two hundred ninety-seven thousand dollars (\$297,000), which included an allowance amount of forty-five thousand dollars (\$45,000) general allowance for the Project; and

**BE IT FURTHER RESOLVED**, that Alternate #1, in the amount of two hundred forty-seven thousand dollars (\$247,000) is declined; and

**BE IT FURTHER RESOLVED**, that the Board's Counsel is authorized to prepare the

contract for the Pre-K restroom construction at Spruce Run School, forward same to Venus Tile and Marble and to obtain all documentation required thereby; and

**BE IT FURTHER RESOLVED**, that upon receipt of the signed contract by Venus Tile and Marble and the receipt of the insurance information, performance and payment bonds, and other required documentation from Venus Tile and Marble, the Business Administrator, Dr. Gretchen Dempsey, is authorized to return the bid securities to all bidders; and

**BE IT FURTHER RESOLVED**, that the Business Administrator, Dr. Gretchen Dempsey, is authorized to execute the contract on behalf of the Board to Venus Tile and Marble totaling two hundred ninety-seven thousand dollars (\$297,000).

**Board of Education Roll Call Vote on Action Items 24-FF-058 through 24-FF-059**

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Fernandes	Mr. Hornick	Ms. Kaltenbach	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
<b>Motion</b>				2nd		Motioned			
<b>Aye</b>	X		X	X		X	X		X
<b>Nay</b>									
<b>Abstain</b>									
<b>Absent</b>		X			X			X	

**6 Yes Votes, 3 Absent**

**Motion Carries**

**SECOND RECOGNITION OF THE PUBLIC:**

- Ms. Brennan asked if anybody was interested in speaking to the board. There were no requests made to speak from the public in attendance.

**ADJOURNMENT:**

**Action 24-AJ-018**

**Motion made** by Mr. Fernandes, seconded by Ms. Emery, to adjourn the meeting of the Clinton Township Board of Education at 7:03 p.m.

**By Consensus: 6 Yes Votes, 3 Absent**

**NEXT MEETING DATES:**

April 29, 2024

July 25, 2024 \*

October 21, 2024

June 3, 2024

August 12, 2024

December 9, 2024

June 24, 2024

September 9, 2024

January 2, 2025 \*\*

\* Board Retreat

\*\* Organization Meeting

Respectfully submitted,

Dr. Gretchen Dempsey  
School Business Administrator/Board Secretary